



We are looking for a candidate to fill an opening with our company. Become a Revolver today! Apply online [www.revolvesolutions.com] or send your resume to us directly [info@revolvesolutions.com].

Job Title	Customer Service Help Desk (Financial System Support)
Job Location	Chesapeake, VA
Employment Type	Full Time
Job Description	Excellent opportunity to be part of a Customer Support Help Desk team to provide finance/accounting and system support to our federal clients.
Responsibilities	<ul style="list-style-type: none">• Provide exceptional customer experience while assisting internal customers on their initial contact with finance/accounting related questions/concerns.
Desired Skills and Abilities	<ul style="list-style-type: none">• Excellent verbal and written communication• Expertise with Microsoft Word, Microsoft Excel, and Outlook.• Interpersonal and customer service skills.• Analytical and problem-solving skills.• Multitasking and organizational skills.• Ability to answer a high volume of calls and/or emails daily.• Ability to share work among a customer service team.• Attentiveness and patience• Ability to work in large government environment and prosper in team culture• Must be U.S. Citizen and able to pass security clearance
Benefits	Qualifying employees receive competitive health benefits (medical, dental, vision), retirement plan, disability coverage, among others. Company contributes 50% towards medical, 100% towards dental and vision. Revolve also contributes 3% safe harbor 401K funding towards the retirement savings. Profit sharing plan adds to each employee's total compensation.



Compensation Range	\$40-42K, based on experience with benefits
Education	High School with minimum 4 years' experience required.
Licenses/Certifications	PMP certification preferred.
Security Clearance, Background Check	Security clearance is not necessary for the applicant, but the candidate will need to pass a background check.
Telework and Travel	Telework is not an option for this position. Travel is not expected.